



**Certified Professional Guardianship and Conservatorship Board  
Regulations Committee**

Tuesday, March 28, 2023

Zoom Meeting

8:00 am – 9:00 am

**Meeting Minutes**

**Members Present**

Mr. Dan Smerken, Chair  
Judge Cadine Ferguson-Brown  
Ms. Lisa Malpass  
Mr. William Reeves

**Members Absent**

**Guests**

Dr. K. Penney Sanders

**Staff**

Ms. Kay King

**1. Meeting Called to Order and Roll Call**

The meeting was called to order at 8:00 am.

**2. Minutes from February 28, 2023 Meeting**

The minutes from the meeting of February 28, 2023 were approved.

**3. Board Voting and Quorum – DRAFT Board Bylaws Amendments**

The Committee discussed draft amendments to the Board's Bylaws clarifying that Board members need not abstain from the final Board vote if they served on the Committee making the recommendation. The Committee voted to approve sending the proposed amendments to the Board for consideration.

Committee members noted that a annual refresher on the Board's Recusal Policy would be helpful.

**4. Pending Issues – Regulation 708 Voluntary Surrender**

The Committee continued its previously tabled work on Regulation 708 amendments. The Committee discussed the suggested amendments and the stakeholder comment received. The Committee determined that Regulation 708 and the associated administrative form should be reviewed and suggested amendments drafted to simplify the Voluntary Surrender process as much as possible.

The Committee's next meeting date and time is Tuesday, April 25, 2023 at 8 am via Zoom.

The meeting adjourned at 9:04 am.